

Four Year Career Path to Success

Establish your career plan with these action steps!

Career planning is a lifelong process that is best started early and can be accomplished with the assistance of the Amica Center for Career Education. The following four-year plan is a step-by-step guide to help you prepare for a satisfying career after graduation.

FRESHMAN YEAR

- Establish a strong GPA through good study habits and time management skills
- Explore majors and minors—utilize the ‘*What Can I Do With a Major In*’ link on the career center’s web site www.bryant.edu/career to learn about potential career options
- Meet with a career counselor to discuss your interests and consider a career self-assessment
- Get to know your professors and academic advisors
- Attend *Career Planning 101*, a five-session course designed to help you discover where you might be most happy in the world of work
- Join one or two campus organizations that you might take an active leadership role in later on
- Attend career workshops such as Dynamic Resumes and Cover Letter Lab as well as Career Panels to gain important skills and learn about potential career fields
- Create your first resume draft—utilize the Resume Drop-off service through the career center to have it critiqued
- Meet alumni in your field of interest by participating in the *Bryant Alumni Shadow Program* over winter break and participate in career site visits to learn about different industries

SOPHOMORE YEAR

- Maintain a strong GPA and meet with a career counselor to finalize your choice of major
- Update and revise your resume and have it critiqued
- Meet with a career counselor to discuss your interests and consider a career self-assessment
- Attend *Career Planning 101*, a five-session course designed to help you discover where you might be most happy in the world of work if you haven’t done so
- Assume a leadership role in your organizations and/or groups projects to develop organizational and leadership skills
- Use online resources such as *Spotlight on Careers*, *ONET* and *CareerTV* to learn about career fields, industries and internships
- Meet with a career counselor to learn how to investigate summer internships, particularly if you are planning to do *Study Abroad* in the spring
- Attend an *Orientation to Academic Internships in the spring* if you plan to apply to *accounting or actuarial internships for the summer after your junior year*
- Meet alumni in your field of interest by participating in the *Bryant Alumni Shadow Program* over winter break and participate in career site visits to learn about different industries
- Network with Bryant alumni through the *Bryant Alumni Career Link* to gain career and industry advice and learn about potential employment and internship opportunities

JUNIOR YEAR

- Maintain a strong GPA and assume leadership roles in your group projects
- Update your resume and have it critiqued
- Attend *Orientation to Academic Internships* in the Fall to gain access to the Bryant CareerConnection internship database
- Attend the *Applying to Graduate School* workshop or meet with a career counselor to discuss graduate school if you plan to attend graduate school immediately after Bryant
- Utilize *GoingGlobal* if you are considering an international internship or planning to participate in the *Study Abroad* program
- Maintain a leadership role in your organization or other area on campus
- Enhance your *computer and/or language skills* to become more marketable to employers
- Meet with a career counselor to discuss the best approach for obtaining a valuable internship or summer job; be aware that accounting internship application deadlines are early October
- Attend career panels and participate in site visits to learn about different career fields and industries and to network with alumni
- Network with Bryant alumni through the *Bryant Alumni Career Link* to gain career and industry advice and learn about potential employment and internship opportunities
- Attend the EUSA and TWC Orientations to learn about interning in London and/or Washington, DC
- Meet alumni in your field of interest by participating in the *Bryant Alumni Shadow Program* over winter break and participate in career site visits to learn about different industries

SENIOR YEAR

- Attend the required *Orientation to Corporate Recruiting* early in the fall to be eligible to apply for on-campus recruiting opportunities and interview with employers during the school year
- Actively use the *Bryant CareerConnection* throughout the entire academic year to be aware of employment application deadlines and to apply to full-time opportunities throughout the year
- Attend the *Senior Open House* in the Amica Center for Career Education
- Utilize *GoingGlobal* if you are considering an international job search
- Attend the *Advanced Interview Skills, Managing Job Offers, and How to Work a Career Fair* workshops
- Attend the *Senior Transition Series* and *Dining Etiquette* programs
- Meet alumni in your field of interest by participating in the *Bryant Alumni Shadow Program* over winter break and participate in career site visits to learn about different industries
- Attend alumni networking receptions to meet professionals in your field of interest
- Network with Bryant alumni through the *Bryant Alumni Career Link* to gain career and industry advice and learn about potential employment and internship opportunities
- Attend the annual *Career Fair* on campus in the spring for full-time employment opportunities
- Utilize the Career Fairs link on the career center website to learn about upcoming job fairs in your area
- Meet with a career counselor to discuss your job search strategies
- Consult the career center website's online graduate school, career and industry resources
- Schedule a *Mock Interview* with a career counselor to hone your interviewing skills
- Consider a fall internship to gain work experience