

AMICA CENTER FOR CAREER EDUCATION
BRYANT UNIVERSITY
PROGRAMS & WORKSHOPS
FALL 2009

ALL PRESENTATIONS HELD IN THE AMICA CAREER CENTER UNLESS OTHERWISE NOTED

ORIENTATIONS & WORKSHOPS

Corporate Recruiting Program Orientation (One Hour)

Required for any full time senior or graduate student who wishes to participate in the Corporate Recruiting Program.

Wednesday	September 9	1:00 pm	Thursday	September 17	5:00 pm
Wednesday	September 9	6:00 pm	Friday	September 18	1:00 pm
Thursday	September 10	11:30 am	Monday	September 21	5:00 pm
Thursday	September 10	3:30 pm	Tuesday	September 22	4:00 pm
Wednesday	September 16	2:00 pm	Wednesday	September 23	11:00 am
Wednesday	September 16	5:00 pm	Monday	September 28	3:00 pm

Orientation to Academic Internships (One Hour)

One session is required to participate in our Academic Internship Program.

Wednesday	September 16	6:30 pm	Monday	October 19	Noon
Thursday	September 17	6:30 pm	Wednesday	October 21	6:30 pm
Tuesday	September 22	5:30 pm	Thursday	October 22	2:00 pm
Monday	September 28	4:30 pm	Monday	November 9	5:00 pm
Wednesday	September 30	6:30 pm	Wednesday	December 2	7:00 pm

Shadow Program Orientation (15 Minutes)

Attend one session. Learn how to shadow an alum over winter break in a career of interest to you.

Tuesday	October 27	1:00 pm	Tuesday	November 3	3:30 pm
Wednesday	October 28	1:00 pm	Wednesday	November 4	3:00 pm
Thursday	October 29	4:00 pm			

Setting the Course for Graduate School (One Hour)

This workshop will cover all aspects of the application process to get you started early!

Monday	September 21	4:00 pm	Tuesday	November 10	1:00 pm
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Your Perfect Cover Letter (One Hour)

Create winning cover letters! Leave with a draft. **Sign up for a lab** on the BCC calendar.

Thursday	October 1	12:30 pm	Wednesday	October 28	5:00 pm
Tuesday	October 6	1:00 pm	Monday	November 9	3:00 pm
Friday	October 9	10:00 am	Wednesday	November 11	Noon
Tuesday	October 13	6:00 pm	Friday	November 13	2:00 pm

How to Work a Career Fair (20 Minutes)

Learn how to make the most of these networking opportunities.

Thursday	October 29	4:30 pm	Wednesday	November 4	4:00 pm
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Your Perfect Resume (30 Minutes)

Perfect your resume. Beginners to those with a final draft are welcome.

Friday	September 11	3:00 pm	Thursday	October 8	Noon
Thursday	September 17	3:30 pm	Wednesday	October 21	3:30 pm
Tuesday	September 22	6:30 pm	Tuesday	November 3	6:00 pm
Tuesday	September 29	4:00 pm			

Secrets to Successful Interviewing (One Hour)

Discover the skills and techniques for mastering the interview process.

Friday	September 11	2:00 pm	Tuesday	September 29	6:30 pm
Monday	September 14	4:00 pm	Wednesday	October 7	5:30 pm
Wednesday	September 16	3:30 pm	Monday	October 26	3:00 pm
Wednesday	September 23	6:00 pm	Thursday	November 12	2:00 pm

Interviewing Skills: International Students (One Hour)

For international students seeking successful strategies for interviewing in the states.

Tuesday	September 15	5:00 pm
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Considering a Career in Teaching? (One Hour)

Covers the application process and what to consider when entering this profession.

Tuesday	October 6	4:00 pm
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Considering a Career with the Federal Government? (One Hour)

Covers the application process and what to consider when entering this profession.

Monday	November 9	3:30 pm	Tuesday	December 1	5:00 pm
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Intern in Washington D.C Information Session (One Hour)

Juniors should attend. Covers the enrollment process. Earn 12-15 credits.

Monday	September 21	6:00 pm
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Intern in London Information Session (One Hour)

Juniors should attend. Covers the enrollment process. Earn 6 credits.

Wednesday	October 21	5:00 pm
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Marketing Your Arts & Sciences Degree (One Hour)

Learn the value of your degree and how to market yourself to a variety of industries.

Wednesday	October 14	4:00 pm
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Negotiating Job Offers (30 Minutes)

How to handle offers and salary negotiations and choose the company that's right for you.

Monday	November 2	4:30 pm	Wednesday	November 18	2:00 pm
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Beyond BCC: How to Manage Your Job Search (One Hour)

An effective job search requires outreach beyond BCC and the corporate recruiting program. Get the best strategies to jump start your off-campus job search. Start early!

Monday	October 19	3:00 pm	Wednesday	December 2	2:00 pm
Monday	November 16	4:30 pm	Thursday	December 3	5:00 pm

PROGRAMS & SPECIAL EVENTS

Careers in.....Accounting (One Hour)

Panel of Bryant alumni share career path information. Great networking opportunity.

Wednesday September 30 3:30 pm Bryant Center Room 2 A/B

Careers in.....Communication (One Hour)

Panel of Bryant alumni share career path information. Great networking opportunity.

Wednesday November 4 5:00 pm Nick's Place

Careers in..... Social Networking/Online Media (One Hour)

Learn about career opportunities in this exciting and innovative industry!

Wednesday November 18 6:00 pm

Arts & Sciences Open House

Arts & Sciences majors and faculty! Drop by to chat with our staff and view resources!

Friday October 2 Noon-1:30 pm

Career Conversation Series (One Hour Sessions)

Alumni share career and industry information. Arts & Sciences focused topics TBA.

Wednesdays from September 23-November 4 2:00 pm-3:00 pm

Federal Government Career Fair

Network with representatives from various agencies. Internships and full time positions.

Thursday November 5 2:00 pm-5:00 pm Location TBA

Alumni Student Career Nights: Boston & New York City

Network with Bryant Alumni as they share career and industry information.

Boston: Thursday, January 7, Time & Location TBA **NYC:** Wednesday, January 13, Time & Location TBA

Career Planning 101

Course covers Center overview, self-assessment, career resources, skill building & more...

3 sessions are offered for 5 consecutive weeks. **Sign up is required before first class.** Choose your section: Mondays, Tuesdays or Wednesdays starting September 21, 22 OR 23. 3:30 pm-4:30 pm. Call 232-6090 to register.

Senior Career Week

Kick-off events for the class of 2010.

Monday	September 21	Open House for Seniors <i>Sponsored by CVS</i> Resumania with Employers Setting the Course for Graduate School	11:30 am –1:30 pm Noon– 2:00 pm 4:00 pm-5:00 pm
Tuesday	September 22	Business Dining Etiquette (sign up required)	5:00 pm-7:00 pm Papitto
Wednesday	September 23	Get That Job: Employer Secrets for Success	3:30 pm-4:30 pm
Thursday	September 24	Recent Alums Speak Out: How I Landed My Job	6:00 pm-7:00 pm
Friday	September 25	Mock Interview Day	9:00 am-3:00 pm