



Office of Academic Records and Registration

Bryant University, 1150 Douglas Pike, MRC 202
Smithfield, Rhode Island 02917

Phone: (401)232-6080 Fax: (401)232-6065

Schedule Adjustment (Add/Drop) Form-Spring 2012

The last day to add a course is Tuesday, January 31st. The last day to drop a course is Tuesday, February 7th.

All Continuing Upper Classmen can drop courses online without a signature until February 7th.

Please note: If you are a full time student you cannot drop below 12 credits

Student Name: _____ Student ID: _____

Please check one: I am in a Part-Time Study Program Full-Time Study Program

(Please check if applicable): I am an Athlete International Student First Year or Transfer Student

(You may make all of your schedule adjustments on one form.)

ADD

CRN (4 Digits)	Section/ Code	Course Title	Instructor's Name (Please Print)	Instructor's Signature	Date

Course overload: # of credits allowed (if applicable): _____ Approved (Advisor initial here): _____

DROP

CRN (4 Digits)	Section/ Code	Course Title	Instructor's Name (Please Print)	Instructor's Signature	Date

Please note: It is the student's responsibility to make sure that he/she is registered in the proper courses. Do **NOT** assume that the instructor will add or drop you from their class rosters. You must return this form to the Office of Academic Records for processing.

Student Signature: _____ **Date:** _____

For office use only:
Received: _____ Date: _____
Processed: _____ Date: _____