

## Language Placement Test Instructions

Students planning to register for language classes, Chinese, French, Italian and Spanish, must take a placement test and/or fill out a language survey. Please be sure to follow the directions carefully for taking the test. This will ensure that we get the best measure of which class you should be placed in. Below you will find instructions for accessing and completing the test.

### IB and Global Studies Students

You must take this test unless you are a (foreign language) native speaker and completed your high school education in your home country. If you meet these criteria and do not wish to study another language, you may demonstrate proficiency in your first language. To arrange this, you should make an appointment with....

- Heather Moon ([hmoon@bryant.edu](mailto:hmoon@bryant.edu)) for French, Italian, Portuguese and Spanish
- Yun Xiao ([yxiao@bryant.edu](mailto:yxiao@bryant.edu)) for Chinese and all other languages

### Steps to fill out a language survey and take the online placement test:

#### A. Log in to the myBryant portal.

Step 1. Open your web browser and type the address for the myBryant portal webpage:  
<http://my.bryant.edu>

Step 2. Enter your user name and password and click “Log In.”

Username: first part of your email address without @bryant.edu

Password: If you forgot your password, go to <http://reset.bryant.edu>



Step 3. Once you are in the myBryant portal, click the Blackboard icon in the upper left portion of the portal's home screen.

You are now logged into Blackboard.

#### B. Enroll in the test site.

Step 1. Click the “Courses” tab in the upper right corner to start.

Step 2. Find the course search box on the upper left corner of the screen and enter “Placement Test” (do not include the quotation marks) in the box then click the “go” button.

Step 3. Find the Course ID for the Foreign Language Placement Test you wish to take, click the button (▼) next to the Course ID and click “Enroll”.

Step 4. Click the “Submit” button on the bottom right corner of the screen to continue.

Step 5. You have successfully enrolled. Find the “OK” button on the bottom right corner of the screen and click it.

**\*IMPORTANT\*: The password for the French and Spanish language placement tests is bulldogs1” You may only take the test one time.** Students are required to take the test on-line unless there are circumstances which make this impossible. If you are unable to take this test on-line, you should contact Heather Moon ([hmoon@bryant.edu](mailto:hmoon@bryant.edu)) for Spanish, French or Italian or Professor Yun Xiao at [yxiao@bryant.edu](mailto:yxiao@bryant.edu) for Chinese.