

MATHEMATICS PLACEMENT SURVEY AND TEST DIRECTIONS

All entering students are required to complete a survey and the Mathematics Placement Test. The results of the test will be used along with your SAT scores and your high school classes and grades to place you in the Math class best suited to help you succeed. If you are taking an AP Calculus test, please send your scores to Bryant and still take the placement exam. Please be sure to carefully follow the directions for taking the survey and placement test. This will ensure that we get the best measure of which class you should be placed in. There is no advantage to being misplaced as all sections get the same credit and meet the same requirement. Your test will be securely saved on Bryant's campus server. Below you will find instructions for accessing and completing the test.

What do you need to take the test?

You will need a stable internet connection. Please make every effort to use high-speed internet access. Mozilla Firefox is the preferred web browser. You will also need your Bryant online user name and password enclosed with this letter (contact the Undergraduate Advising Office at 401-232-6210 if it is not). **If you have any problems with your password, contact Laptop Central at 401-232-6550.**

You will need paper and pencil to do your calculations. Please do **not** use a calculator for the test. Remember, we are trying to assess your proper placement so it is important that you follow this direction.

Please read all instructions before initiating the survey and placement test.

Steps to take the online placement survey and math placement test:

A. Log in to the myBryant portal.

Step 1. Open your web browser and type the address for the myBryant portal webpage:
<http://my.bryant.edu>

Step 2. Enter your user name and password and click "Log In."

Username: first part of your email address without @bryant.edu

Password: If you forgot your password, go to <http://reset.bryant.edu>

Step 3. Once you are in the myBryant portal, click the Blackboard icon in the upper left portion of the portal's home screen.



You are now logged into Blackboard.

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B. Enroll in the test site.

Step 1. Click the “Courses” tab in the upper right corner to start.

Step 2. Find the course search box on the upper left corner of the screen and enter “Math Placement” (do not include the quotation marks) in the box then click the “go” button.

Step 3. Find the Course ID for the Math Placement Test you wish to take, click the button (▼) next to the Course ID and click “Enroll”.

Step 4. Click the “Submit” button on the bottom right corner of the screen to continue.

Step 5. You have successfully enrolled. Find the “OK” button on the bottom right corner of the screen and click it.

This is the placement test site. In the left-hand column, site navigation buttons will display site contents. If you exit the site and return to the Blackboard System later, you will still be enrolled and can just click on the Placement Test to re-enter the site.

B. To start taking the placement survey, click on the **Placement Survey** button which is located in the left hand column directly below the button labeled “Take Test Here.” Submit the survey when it is completed.

C. Practice taking the online test.

Step 1. Click the “Sample Test” button to practice the steps.

Step 2. Click the “Sample Test” link on the left side to start.

Step 3. A pop-up window will appear to confirm test taking. Click “OK” to start.

Step 4. Click the corresponding button to answer the question. If you change your mind, you may change the choice by clicking another button.

Step 5. When you finish your test, save your answers by clicking the “Save” button then click the “Submit” button to submit your answers.

Step 6. Another pop-up window will appear to ask for confirmation. Click “OK” if you are ready. If not, click “Cancel” to go back to the test.

Step 7. A receipt will be displayed to confirm your submission.

You may practice the sample test as many times as you like until you are comfortable with the online format.

D. Taking the online math placement test. The steps for taking the placement test are exactly the same as those you have practiced with the sample test, except:

You may take the test **only once**.

Previewing is **not** allowed.

When you are ready, you may start taking the test. Click the “**Take Test Here**” button to start taking the test. Follow the same steps for taking the “Sample Test.” See letter D above.

NOTE: You must complete both the placement survey and math placement test in order to be assigned a math course.